



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GHULAM AHMED COLLEGE OF EDUCATION
Name of the head of the Institution		Prof.Vibha Asthana
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04023280282
Mobile no.		9949900733
Registered Email		gacoehyd@gmail.com
Alternate Email		vibha162001@gmail.com
Address		Mount Pleasant, Road No.-3, Banjara Hills,Hyderabad-34
City/Town		Hyderabad
State/UT		Telangana
Pincode		500034

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Prof.Vibha Asthana			
Phone no/Alternate Phone no.		04023280281			
Mobile no.		9949900733			
Registered Email		gacoehyd@gmail.com			
Alternate Email		vibha162001@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://gacoe.ac.in/Appraisal/aqac.php			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://gacoe.ac.in/academic/academic_calendar.php			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.8	2009	15-Jun-2009	14-Jun-2014
2	B++	2.86	2017	12-Sep-2017	11-Sep-2022
6. Date of Establishment of IQAC			25-Nov-2006		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Communication Skill - the new mantra to success	01-Sep-2017 1	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NONE	NONE	NONE	2018 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Students made ready to face the Digital age they were exposed to latest ICT techniques that can be used to teach in schools. Staff sent to attend Seminars, conferences, etc Personality development of students was given importance to. Community welfare activities were focussed upon Skill of preparing teaching aids developed in student teachers Research skill developed in students of M.Ed. course

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To provide quality education to students with focus on development of	The students performed well in the board examinations and passed with

teaching skills, communication skills, presentation skills and research skills.	excellent grades. Most of the students developed good teaching and communication skills. Students developed presentation skills through seminars. Research skills were developed through monograph in the students of Med course.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
SES	30-Dec-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

17-Aug-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

26-Jan-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

We have a partial MIS It is basically for human resource management and to manage our finance and accounts. The computerized package TALLY is used to manage our accounts.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ghulam Ahmed college of education is affiliated to Osmania University and the curriculum is prepared by the university. The college follows the prescribed syllabus and adds extra activities depending on the needs and capabilities of students of that year. College lecturers prepare year plans before the beginning of every academic year. This ensures systematic planning of the curricular activities. The teaching staff and infrastructure facilities needed for implementing the various activities enlisted in the curriculum are made

available in the college. Laboratories are constantly updated. New equipment is added. Psychology laboratory is updated depending on the changes in the syllabus. Seminars, workshops are organized. • Projects are carried out in a systematic manner. • Monthly review by the principal to see if the lecturers are completing the portions assigned to them on time or not. attendance registers are maintained and checked regularly. Resource persons, project incharges assigned for various projects on the basis of capability/qualification/ experience of the lecturers. • Periodic tests are conducted and answer papers are given back to the students, marks awarded on the basis of their performance. • Vacations are reduced to provide extra coaching to students. • Lecturers and librarian attend various orientation programs, seminars and refresher courses etc to upgrade their knowledge regarding curricular aspects and enhance their skills. • Provision of computers with Internet and a well-furnished library also helps in quality improvement. • Extension lectures by eminent professors and heads of institutions are arranged. The students are sent to schools for macro teaching and the school teachers are oriented to evaluate them in a systematic manner. Strict discipline is maintained and attendance is made mandatory when students go for practice teaching.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	31/12/2018	0	N.A	N.A

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
B.A.BEd	NA	01/07/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	UG	01/07/2017
MEd	PG	01/08/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NGC activities	15/09/2017	100
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BEd	Teaching Practice Program	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The college believes in bringing about continuous change for the benefit of the students. The best way to bring about change is to take feedback from different stake holders and follow their suggestions. Hence the college collects feedback from different stakeholders especially the students with regards to the curriculum, performance of faculty, etc. The feed back collected from the different sources is analyzed and the areas of improvement are identified. On the basis of the feedback, the following changes were brought about in the curriculum.- communication skills were improved in the trainee teachers, trainees are taught to write their resume for applying for a teacher’s post. They are taught to make improvised teaching aids. Practical methods of dealing with autistic children and slow learners are taught. Different techniques of remedial teaching are discussed. Special emphasis is given to over all development of personality of teachers. Stress on development of values. Measures of maintaining discipline in the classroom are taught. The feedback is collected every year from the stake holders.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MED	MED	46	50	46
BED	BED	100	100	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	46	16	10	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
26	20	10	3	1	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, student mentoring system is being followed in the institution since many years. Each lecturer is identified as a mentor for a group of minimum 15 students. Mentors are allotted to students of BEd as well as MEd course. The work of a Mentor is to: - Continuously monitor the overall progress of the student teacher. - Constantly interact with the group, - Collect feedback, - Discuss the problems faced by each student and advise them in overcoming the difficulties. - Mentors also guide the students at the time of projects. Mentors are responsible for overall development and progress of their mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
296	26	1:11.5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	26	0	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NONE	Lecturer	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	701	IV	04/09/2018	15/11/2018
MEd	709	IV	30/04/2018	16/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous comprehensive evaluation is a very effective new scheme of evaluation. It comprises of Scholastic Co - Scholastic aspects. The Scholastic component of CCE conceptualizes evaluation of all academic subjects as spread over the entire span of the B.Ed. course. CCE is carried out through Formative

Assessment (FA) and Summative Assessment (SA). FA is criterion based, diagnostic and remedial. It offers feedback to the teacher and learners. SA involves regular and norm-based assessment of all academic subjects at the end of a Term. Co - Scholastic Evaluation is the assessment of many informal and formal developmental areas such as life skills, attitude and values, wellness, service activities and work education. Co-curricular activities stimulate playing, acting, singing, recitation, speaking and narrating in students. The college conducts mid term exams, and pre- final exams. The performance of students is assessed through these examinations and feedback is provided to them. Unit tests are conducted by a few lecturers after completion of a unit.

2. A few lecturers get flow charts prepare by the students .This include a summary of the portion covered . . Evaluating the student teacher's proficiency in teaching : Tests in School subjects - After the students join the college their knowledge in school subjects is tested by conducting tests in school content. Micro teaching - Each students practices 10 micro skills under the guidance and supervision of teacher educators. Marks are allotted for micro teaching by the college lecturers. Macro teaching - Writing of lesson plans for micro as well as macro teaching. - These lesson plans are corrected by the lecturers and feed back is given to the students. Teaching : The teaching lessons of the student teachers are evaluated by experienced school teachers. A evaluation tool is given to the supervising teachers. The methodology lecturers also evaluate the teaching when they visit the schools. The teaching proficiency is based on the trainees mastery of the content of the subject, ability to communicate effectively, ability to create and sustain students interest in the lesson, ability to frame and ask probing and thought provoking questions, ability to recapitulate and summarize, etc. Marks are allotted to student teachers for macro teaching by the school teachers and the methodology lecturers. Peer observation - The fellow student teachers also observe the lessons of one another and give constructive suggestions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the Osmania University and sent to all the constituent institutions. The same calendar is followed by the college. The examination schedule is given by the Osmania University for both practical as well as theory classes. It is followed in the college. However the time table and timings for conducting Internal tests and pre final exams is decided by the college and it is included in the year plan which is prepared before the Semester begins.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gacoe.ac.in/pdf/Programme%20outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
709	MEd	Education	17	17	100
701	BEEd	Education	68	67	98.52

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/forms/d/1EOBycNaY-MUtmNCJJcw60a007oe40X1LXHRnrxrOfcZ8/edit>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NONE	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Importance of Health in our day to day life	SCIENCE DEPARTMENT	13/04/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	N.A.	N.A.	31/10/2017	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NONE	NA	NA	NA	NA	30/09/2017

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NONE	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NONE	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
none	NA	NA	2017	0	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NONE	NONE	NONE	2017	0	0	NA
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	2	12
Presented papers	0	4	3	8
Resource persons	0	2	3	6
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Teaching English in Government schools	Ficci Ladies Organisation	2	10
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NONE	NONE	NONE	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatch Bharat	GHMC	Community Service and Awareness	8	50
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NONE	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Professional	Teaching practice	Government and private schools of twin cities	21/06/2018	16/07/2018	Student Teachers
Professional	Teaching practice	Government and private schools of twin cities	17/09/2018	21/12/2018	Student Teachers
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	24/10/2017	NIL	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
292000	118000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

Class rooms	Existing
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Educ Tech	Partially	Basic	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10800	1028000	162	60000	10962	1088000
Reference Books	3172	301000	28	7500	3200	308500
Journals	24	12000	0	0	24	12000
Library Automation	1	15000	0	0	1	15000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NONE	NA	NA	31/10/2017
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	2	3	2	2	4	2	100	0
Added	10	0	0	0	0	0	0	0	0
Total	80	2	3	2	2	4	2	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
T-SAT Network SCERT (TTP)	https://youtu.be/q0qIE2kKYxc

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1500000	1900000	500000	450000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc: Stock checking is taken up every year in all the laboratories and library. For utilizing the laboratories for maximum benefit of students, the following activities are planned. Natural Science (Physical science and Biological science) and Mathematics laboratory - Carrying out various experiments of school syllabus in physical science and biological science. Social Studies Lab - Drawing maps, preparing charts, models of volcanoes, forests, etc. Personality Development and communicative English Laboratory Listening to cassettes to develop the listening and speaking skills, correct pronunciation, intonation and accent. Psychology cum Case study Laboratory Conduct experiments and administer psychological tests, analyze and interpret data. Psychology cum Case study Laboratory Conduct experiments and administer psychological tests, analyze and interpret data. Educational Technology and Computer Education Laboratory Use audio visual aids like LCD, overhead, slide projectors. They prepare transparencies and slides.

<http://gacoe.ac.in/infrastructure/index.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Reimbursement from the Departments of Minority Welfare SC Welfare and BC Welfare	63	1386000
Financial Support from Other Sources			
a) National	NONE	0	0
b) International	NONE	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Asanas	20/09/2018	100	Suryanamaskar Yoga Asanas like Tadasana, Bhujangasana

			Naukasana etc.
Development of ICT skills in lab and class rooms	14/07/2017	50	Student Teachers
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Tutorials and counselling	25	62	12	65
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Focus High School Iqbalia School Geetanjali School SUPS Hidayah Islamic International School	80	65	SUPS Syed Ali Chabutra	5	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	12	B ED	EDUCATION	MNR COE, GACE, IASE	M.ED
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	5
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SINGING	COLLEGE	20
DRAMA SKITS	COLLEGE	35
CHESS	COLLEGE	8
BADMINTON	COLLEGE	10
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	0	National	0	0	0	0
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year, in each course, class representatives are elected through elections. The students file their nominations and on a fixed date they elect the class representative in the class. So the student Council is an elected body and it takes active part in organizing different activities of the college. Its aim is to connect the student body with administrators and alumni, as well as to support College initiatives in the areas of recruitment and development. The co curricular and extracurricular activities are organised after a detailed discussion with the student council. They are actively involved when seminars and conferences are held in the college. The Student Council also provides an opportunity for all Education students to work together in strengthening the communication links between students, faculty, and administrators. While focusing on issues related to teacher preparation and education in general, the Councils activities include inviting speakers, organizing workshops, and social cultural events. We have student representatives in almost all the committees in the college, like the library committee, the culture committee, the research committee, etc. Two students, one from senior batch and one from junior batch are there in each Committee takes important decisions. The student council is a great help to the college and it reduces the burden of the staff members especially during the times when co curricular activities are organized.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

580

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The college has an Alumni association but it is not a registered one. The past students are in touch with the college through emails and whats app.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The members of Board of Governors, Sultan ul Uloom education Society are very broad minded and believe in decentralization of power. The Management is always open to discussion with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process. There are regular meetings of office bearers and Management representatives. Decentralization is having a significant impact on policy, planning and management of elementary education. To promote quality of education to all sections of people in academic, social, political and aiming to develop a responsible management. At the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of educational services. At various levels the college grooms the leadership. Governing body, Management, Principal, Vice Principal, IQAC Members, Steering committee, teaching staff, non-teaching staff, supporting staff, student's union, student Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges Page 19 representatives, Stakeholders, Alumines and various committees jointly empowered to propose, design, formulate and execute their plans within the frame work of governance. The Academic, Administrative, NCC, NSS, IQAC all are working together for the smooth running and over all functioning of the college. Practice-1- In choosing schools for teaching practice program- student teachers help in selecting schools for practice teaching. Practice-2- Purchasing books for library. Students play an important role in selecting and purchasing books for library use. There are many other ways in which power is decentralized

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development- Curriculum Development: Curriculum is set by the University. Suggestions from the faculty members were forwarded to the University whenever there was a revision. Academic mentoring of students is done by the teachers.

<p>Teaching and Learning</p>	<p>Teaching and Learning - Introduction of electives subject was an initiative of the college. Workshops, seminars, regular use of ICT in classrooms contributed to enhancement of Teaching Learning. Extension Lectures on a relevant topics broadens the perspective of students. Language Lab for the B.Ed. students helps in developing communication skills. Personality development program is organised by the Amjad Ali Khan Finishing school. This course, because of its employability value, has been continued as an add-on course initiative by the college. ? Examination and Evaluation- Examination and Evaluation.</p>
<p>Examination and Evaluation</p>	<p>Examination and Evaluation- Examination and Evaluation: All year round evaluation through class tests, tutorials, student seminars/presentations keeps the students in touch with their subject. It also enhances and helps students grow in confidence for University examinations. Results of internal examinations are published online. The students also receive a hard copy of the results which their parents have to sign. Parentteacher meetings are conducted for students who have low attendance and are those who have not performed well in college.</p>
<p>Research and Development</p>	<p>Research and Development- The Research Cell holds regular meetings and programmes and presentations to broaden the academic perspectives through presentations of research done by students and faculty. Med students take up monograph work and submit a detailed report.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library, ICT and Physical Infrastructure / Instrumentation- Classrooms were renovated, these are bright and airy classrooms to house the B.Ed. and M.ED Courses. Computers were purchased to replace older versions. A conference room was created and furnished and an air conditioner installed therein. 2 new water coolers were installed for students, a beautiful spacious students' common room was furnished for B.Ed. students. A toilet for persons with disability was also constructed.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Planning is done by the principal of the college with the assistance of the members from faculty, an architect, an engineer, contractor. Plans are made on the computer and the approval of Secretary is taken. Teachers and office staff to assist with the planning and execution of renovation of the college.</p> <p>The Planning Board, comprising teachers, non-teaching staff, discusses financial matters regarding grants received, needs of departments so as to plan and budget</p>
Administration	<p>The details of students are entered in the database of computer and all their details are recorded digitally. MIS is in place, partially. The website displays notices before admission, and reports of recent events written by students. Most of the Accounts documentation is digitally maintained, student information likewise.</p>
Finance and Accounts	<p>TALLY is used by the accountant. All accounts of the college are digitalized. Salaries are given to the staff through bank accounts.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Rafiya sultana	Workshop on Curriculum revision-M.Ed. course	Osmania University	500
2017	Pauleen	Workshop on Curriculum revision-M.Ed. course	Osmania University	500

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff				
2017	ICT INNOVATION AND INTEGR ATION	Time management	28/06/2017	29/06/2017	26	6
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Three day workshop on curriculum revision of two year M.ed. programme	3	18/01/2018	20/01/2018	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI, EPF, Leave benefits, etc	Esi., EPF, Leave benefits.	Minority Scholarships from State Government

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The accounts of the college are audited regularly by Bhaskar and CO. . The college has Statutory Auditors who conduct audit on quarterly basis which involves scrutiny of fees, vouchers, cash book, ledger and grants received disbursement of funds, salary payment, payment of allowances such as DA, HRA, CLA, and TA payments made to the staff as per Telangana Government Resolution and other expenditure incurred. There is no pending audit, objection raised or dropped. The auditors also checks various circulars and important Government Resolution pertaining to accounts and arrears, bills, UGC grants and utilization certificates in order to ensure complete transparency in the financial procedures followed in the institution</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NOT RECEIVED	0	NOT APPLICABLE
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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	MJCET
Administrative	No		Yes	MJCET

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Arrangement of extension lectures for college students. Help in Community welfare activities like tree plantation. Provide valuable suggestions for development of the institution

6.5.3 – Development programmes for support staff (at least three)

Yoga and Meditation sessions Counselling services for the support staff and their families Rendering financial support for medical treatment of support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regular meetings of IQAC Timely uploading of AQAR and other documents on the college website. Regular Committee meetings Upgradation of ICT facilities Regular renovation of college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	ICT integrated approach	06/09/2017	03/10/2017	16/10/2017	100
2017	Innovative Field engagements given to students	06/09/2017	01/11/2017	30/11/2017	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

A skit / play about gender equity in college	10/11/2017	23/11/2017	80	5
Organize a walk for equity	02/02/2018	07/02/2018	80	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Right from the time the students join the college, they are trained to conserve energy by switching off the lights and fans in classrooms when they leave after the class. Leaking taps are repaired immediately. Percentage of power requirement of the College met by the renewable energy sources. The college campus has solar lights on its streets. This helps in energy conservation. Rain harvesting pits are present in the campus. The classrooms are all well ventilated with natural light coming in from huge windows. The college campus has beautiful gardens and huge trees and is an environmentally friendly campus. Water is drawn from a huge well that is present in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	18/10/2017	1	Women's Cell Initiative	Traffic safety rules and protection of Environment.	75

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Edu Vision	30/12/2017	The college propagates Human values through its annual college magazine. Edu vision is a college magazine which is brought out by the college every year. It is circulated to all the college students of B.Ed and M.Ed courses and is also sent to different school teachers and principals.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Talks by experts, Preachings of Mahatma Gandhiji by Dr.Sumalini. Essay writing competition on , Value crisis in the Society and Role of teacher in solving it. Skits on Indian culture and Values Celebration of National Integration day.	10/11/2017	06/04/2018	90
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of renewable energy Tree plantation Rain water harvesting Energy efficient lighting Herbal garden is maintained in the college campus. Sustainable environment. Plants are well maintained in the campus. The campus is cleaned regularly and students are also involved in cleaning during the annual Proper Waste management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice: Social welfare activities- Role of teachers. **Context of Practice:** The lecturers of the college have been active in fostering social responsibility amongst students and have successfully engaged them in meaningful community service. Various social and civic events were held in the college. Apart from doing routine academic activities, many curricular, cocurricular and extra curricular activities in coordination with social agencies were organised. The college always tries to bring the qualitative change among students along with provision of curricular knowledge, that is gained within the four walls of the institution. College always tries to sensitize the students about their role and duties in the society by organising different social activities. **Objectives:** ? To inculcate social values among students. ? To inculcate the concept of 'selfless service' in the students. ? To sensitize student teachers about their social role and responsibility apart from their role as student teacher. ? To inculcate the value of co-operation

and participation in different social activities. ? To make them able to identify, formulate and solve their civic and social problems. Practice: Apart from the mission of sensitization and inculcation of social and civic duties among students the college has established an "Social Service Club" that are vigorously involved in providing the awareness among the students to help the less privileged members of the society. With the co-operation of staff members, the college organises the different activities like seminars, extension lectures, workshops, social camps, etc and also participates in various social and civil programmes in co-ordination with different social agencies in order to inculcate the social and civil awareness among the students. • The college students have participated in a Cancer awareness run held at KBR park, Jubilee hills. The student teachers with faculty members visited a nearby Hospital to provide help to the needy patients in a social camp organised by College's Welfare Society. • Students of our college donated the blood during a blood donation camp organised by the college and Red Cross. • College organised a seminar on the theme of 'Swatch Bharat' on 28th August, 2017. • Students participated in Poster making and Slogan writing competitions on the theme of Balanced diet and prevention of Malnutrition in children. • A Seminar on the theme Drug Abuse and Trees plantation was organised The Teachers of our college participated in a cultural programme on the occasion of Womens day. Impact of the Practice: It was observed that the students have a more positive attitude towards community welfare activities. They willingly participated in Social work and showed concern towards the welfare of the fellow citizens. They got to know about different aspects of society and understood the deficiencies present in the social system. The value of helping the humanity has also been inculcated and students are sensitized towards the conservation of Wild Life and Environment. Obstacles Faced During Practice and Resources Required: The students felt the paucity of the time to participate in the activities organised for the welfare of the society people. Lot of will power, funds and man power was required for organising these activities. BEST PRACTICE- 2 Title of the practice: Stress management in student teachers Context of the Practice: Most students experience significant amounts of stress, and this stress can take a significant toll on health, happiness, and grades. For example, a study by the American Psychological Association (APA) found that teens report stress levels similar to that of adults, meaning that they are experiencing significant levels of chronic stress, that they feel their levels of stress generally exceed their ability to cope effectively. Roughly 30 report feeling overwhelmed, depressed, or sad because of it. Stress can affect health-related behaviors like sleep patterns, diet, and exercise as well, taking a larger toll. It is therefore very important to address this problem and teach the students to manage stress effectively. Objectives: To address stress-related problems. To offer supportive and conducive environment for any student with personal issues or challenges. To provide help and guidance from a professional counsellor. To make the students emotionally and intellectually strong. Practice: An orientation programme was organized and the counsellor discussed the stress related problems with the students in detail. The day time of the program was fixed as per the students convenience . A counsellor is available on the college campus, thrice a week. The students visit her as per their convenience. Their problems are kept secret by the counsellor. Evidence of success: There are many cases where the students have come personally and thanked the management for conducting this activity. This is being appreciated even by the parents who personally come express happiness in the over all development of their child. Obstacles Faced During Practice and Resources Required: Identifying students suffering from stress related problems was difficult and time taking and motivating them to approach a counsellor and getting themselves treated was another issue. Resources needed were a quiet room for counselling and a qualified counsellor.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gacoe.ac.in/Appraisal/IOAR%202017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Integration of ICT in Teaching The student teachers are encouraged to use and adopt the latest technology right from the time they are practicing the micro teaching skills. They are exposed to the use and integration of technology through one of the core paper Educational Technology and computer education. The students are also given orientation and demonstrations on the use of various new technologies in education. The students are taught the basic skills of handling different types of hardware and software and their use in teaching and learning. Workshops are organized for the students on the effective use of technology before the student teachers are sent for practice teaching programme to different schools . A workshop on the preparation and use of Multimedia presentations involve identifying the lessons to be taught using multimedia presentation is conducted, collection of relevant material to be incorporated into the presentation by locating the resources from the various educational software's available especially Encarta Encyclopedias and from the Internet. The students are taught to identify the audience for whom the multimedia is to be made, collect the relevant information, organize the contents , make the presentation , test it in front of a small audience and make changes in the presentation according to the feedback and suggestions given by the audience consisting of peers .Preparation and use of hand made slides and transparencies. The students are taught to prepare handmade and photographic slides by selecting a topic of their choice. The students then presented a lesson using the hand made slides prepared by them during practice teaching . A OHP (Overhead projector) is used to project the matter written on the transparencies. The student teachers use the transparencies in practice teaching as well as for peer teaching . Students make and use power point presentation to teach various subjects. Preparation and use of graphic aids in the classrooms. A workshop on preparation of teaching aids is conducted every year in the institution. In this workshop an orientation about the need, importance and method of preparing the graphic aids is given and the students are then asked to prepare the graphic aids like charts, graphs, models, etc. on different topics in different methodologies. The students are encouraged to use technology for their innovative lessons. They use internet, CDs clipart, etc to get pictures and information to prepare teaching aids. Exposure to IPES.

Provide the weblink of the institution

<http://gacoe.ac.in/Appraisal/IOAR%202017-18.pdf>

8.Future Plans of Actions for Next Academic Year

The next academic year is going to be the first one after reaccreditation by NAAC So a lot of initiatives will be taken up by the college. Career Counselling of Students: The purpose of this programme is to spread awareness of the different career options and job opportunities among the young in particular and community at large. Offering D.Eld. Programme for in service teachers in collaboration with National school of open learning. Organising seminars /workshop on yoga and Life skills Planning for an State level Conference on Research Methodology Staff involvement in the morning assembly and observing important days during the assembly. Improve the Research culture in the college This will help the M.Ed. students to select a topic for their thesis and will help them to use social networks to interact with the teacher and with each other

using blogs, power point, e-mail and other media. Renovation and improvement of infrastructure. To cater to the needs of slow learners through remedial classes. Admission - All the seats are to be filled up in B.Ed., M.Ed. catering to the diverse groups. To conduct an academic audit of departments. To increase the programme options available to students in terms of Diplomas and Certificates To upgrade all extension programmes in the college To sign new Memorandum of Understanding for the development of life skills among the students. Intensive coaching for NET, SET, TET, TRB. Women Empowerment programmes for the target group (Women members identified from the local community) conducted by the Women's Cell.